

**Good Shepherd School Board Meeting
Tuesday, August 4, 2009
Good Shepherd School Library**

The meeting was called to order at 6:30 p.m. and opened with a prayer by Father Helwig.

*In attendance: Father Helwig, Sean McCormack; Marla DeFrank, John Ford, Catherine Gibson, Donna Hergenroeder, Melinda Joyce, Joe O'Neil, Kathy Pillion, Derrick Rosenstein, Frank Sajer, Michael Whiteman
Absent: Jill Aversa, Janine DiCaprio, MaKathy Donley, Mark Glessner*

PASTOR'S REPORT

Father Helwig provided the agenda and welcomed Catherine Gibson, the new school principal and Frank Sajer, a newly appointed school board member. He reviewed the relationship of the school board to the parish. (handout "Guidance Pertaining to the Relationship of the School Board to the Parish as a Whole") He noted the building fund debt is under \$1 million. Pledges are steady and tithing has remained stable, although reminders on tithing guidelines are advisable this year.

ELECTION OF OFFICERS

The election of officers for school year 2009/2010 took place with the following results:

Chair: Sean McCormack

Vice-Chair: Marla DeFrank

Secretary: Donna Hergenroeder

COMMITTEE ASSIGNMENTS

The board discussed combining committees to align their functions for efficiency and cohesiveness. The by-laws will be amended to reflect these considerations. For now, board members stepped up to serve on the new committees as follows:

1. *Policy & Education* – (proposed pairing of committees)
Melinda Joyce, chair; Jill Aversa, Janine DiCaprio, MaKathy Donley, Sean McCormack, Joe O'Neil
2. *Development & Finance* – (proposed pairing of committees)
Marla DeFrank, chair; John Ford, Mark Glessner, Kathy Pillion, Frank Sajer, Mike Whiteman
3. *Communications & Public Relations* – (proposed pairing of committees)
Donna Hergenroeder, chair; Mrs. Gibson, Melinda Joyce, Sean McCormack, Derrick Rosenstein
4. *Building & Maintenance*
John Ford, chair; Joe O'Neil, Frank Sajer

UPCOMING ACTIVITIES

"Back to School Pancake Breakfast" 2009 – Sunday, September 27, after the 7:30 & 9:30 Masses
Marla presented an overview of status and needs. (handout: Good Shepherd Back to School Pancake Breakfast) Board members are asked to sell tickets and assist with set up. Please contact Marla for assignments.

It was confirmed this event would be hosted by the school board as a school fundraiser with all proceeds benefiting the school. The goals are: 1) to welcome students, families, parishioners and the community to a new school year and 2) to kick off development efforts for the year.

*The development committee will invite local companies to contribute food and supplies. To date, Rite Aid Corporation generously offered copying services.

Meet and Greet 2009 – August 15-16

The welcome social for the new religious education coordinator and the new school principal will be after Masses in the parish hall. This information will be advertised in the August 8/9 bulletin.

Back to School Nights 7 pm as follows:

August 25 (kindergarten), September 1 (grades 1-4), September 3 (grades 5-8)

*PTO Welcomes New Families – Thurs. August 20, 6 pm. *Board members are asked to attend.*

First day of school grades 1-8 – August 31

First day K – September 1

First PTO meeting – September 8, 7 pm in the school

PRINCIPAL'S REPORT

(handout from Mrs. Gibson)

Enrollment: Total number of students to date is 291. There will be full classes for all grades except 5th, 6th and 8th. For various reasons, 25 students will not be returning. *Mrs. Gibson will report this pattern at the next meeting.

School Website: The new site will be unveiled this month. All copy and updates to be included on the website should be directed to Derrick until further notice.

NEW BUSINESS

Meeting dates: The consensus of the board was that meetings be once a month on third Thursdays at 6:30 p.m. in the school library. A tentative schedule follows:

2009: 9/17, 10/15, 11/19, 12/17

2010: 1/21, 2/18, 3/18, 4/15, 5/20, 6/17

By-laws: * School board by-laws will be updated by Sean.

Annual Goals: Board members will contribute committee goals for the year. *Each is asked to submit one or two ideas (email) to committee chair and Sean by August 31. A summary will be available for September.

Next Meeting: Thursday, September 17 at 6:30 p.m. school library.

The meeting adjourned at 8:20 pm.

Respectfully submitted,
Donna Hergenroeder

*action items