

Good Shepherd School Board Meeting
06/18/09
Bullet Points

Prayer/Call to Order: - The meeting was called to order and Father Helwig led the opening prayer. In attendance were: Sean McCormack, Lisa Wolfe, Jill Aversa, Joe O'Neil, Donna Hergenroeder, Paula Fish, Kathy Pillion, MaKathy Donley, Janine Di Caprio, Melinda Joyce, Derrick Rosenstein, Joe Krzywicki, and Marla DeFrank.

Not in Attendance, Michael Whiteman, Mark Glessner and John Ford.

Approval of Minutes- Motion made to approve the minutes. Motion seconded and approved by voice vote.

Pastor's Report: Father Helwig stated the process of hiring a new Principal is moving along as scheduled. He is very hopeful that a decision will be made by the end of this month.

Father then provided a handout to all Board Members entitled "School Board Members Terms". According to the handout the following existing Board Members will remain on the Board for the 2009/2010 school years:

1. Jill Aversa
2. Marla DeFrank
3. Janine Di Caprio
4. John Ford
5. Donna Hergenroeder

The following Board Members were nominated to fill 3 of the 4 vacant seats for 2009/2010:

1. Sean McCormack
2. Joe O'Neil
3. Kathy Pillion

There were still one (1) elected seat to be filled and two (2) appointed seats to be filled by Father Helwig. Melinda Joyce was chosen by the existing Board Members to fill the one (1) elected seat and Father Helwig chose MaKathy Donley to be one of the appointed Board Members for 2009/2010. Kathy Pillion stated she would speak to Ann Higgins (PTO President) to appoint a new PTO liaison to attend all School Board Meetings in 2009/2010.

Principal's Report: Mrs. Fish distributed a handout entitled "School Board, June 18, 2009". Some points that were highlighted by Mrs. Fish are as follows:

New Enrollment: Mrs. Fish stated that the enrollment is currently 293. She gave a breakdown of how many students will be in each grade for 2009/2010:

Kindergarten-39	5 th Grade-26
1 st Grade-38	6 th Grade-21
2 nd Grade-40	7 th Grade-33
3 rd Grade-34	8 th Grade-21
4 th Grade-41	

She stated that the following teachers would be homeroom teachers for grades 5-8 in 2009/2010:

5 th Grade-Mrs. Maxwell	7 th Grade-Mrs. Lindholm
6 th Grade-Ms. McGrade	8 th Grade-Mrs. Paduano

- **Courses:** Mrs. Fish stated that GSS teachers completing the course entitled "Making the Most of Manipulatives in Elementary Math Class" would receive \$900 in math manipulatives to be used at GSS.
- **"Student Code of Conduct Policy":** All GSS Board Members that were present, reviewed this Policy to determine if changes were necessary. While we all agreed, that most of the Policy is comprehensive and well written, it may require some small changes regarding how incidents of bullying are reported, who then becomes involved in the process of responding to reports and the protocols that must be followed.
- **Parent Survey:** Donna Hergenroeder recommended that we conduct a Parent Survey to help improve: communications between parents and GSS staff; report areas for improvement; and improve the overall marketing of the school. Sean McCormack felt that the Communications Committee should address Donna's recommendation.
- **Health Room Report:** Mrs. Fish referenced in the wake a the recent Swine Flu outbreak, protective and preventative measures were taken to ensure the health and well being of our school community.
- **Staff Changes:** Mrs. Fish informed the Board that Bethany Hilburn is now full-time. She will continue to teach Art classes and now will also teach all Library courses as well. Debra Shultz was chosen as our new computer teacher/computer tech personnel. In light of these changes, Kindergarten will now include all specials classes in their curriculum.

- Aides: In addition, Mrs. Fish informed us that there would be three aides this year at GSS. They are: Cheryl O'Neil, Jill Aversa, and Mrs. RoseMarie Ryder.

Committee Reports:

Policy:

- Sean McCormack brought up the issue of current teachers being able to teach relatives and how this may be viewed as a conflict of interest. He stated we don't currently have a policy regarding this issue. Mrs. Fish explained that a Principal uses his/her discretion to place students. She felt this issue is not something that should be a policy but rather an administrative decision for both the Principal and Pastor.

Education:

- Sean McCormack stated that Michael Whiteman had previously brought up the idea of having education enhancement programs in the summer months. This could then be added as another source of income for the school and perhaps assist some students enhance their learning.

Finance:

In the absence of Michael Whiteman and Mark Glessner, Derrick Rosenstein provided the Board with some updated financials through 04/30/09.

- He stated fundraising is at \$31,679, which does not include \$13 K from A+ or \$10K from Script \$. Derrick stated tuition was up 18K to Budget as of April 30, 2009. May's tuition is \$48K which puts us up this year \$66K to Budget. Final year-end fiscal numbers will be completed in the middle of July 2009.
- Marla asked if there should be at least one joint fundraising effort per year with both the School Board Members and PTO taking part in the effort.

Father felt there should be a meeting held with the leadership of GSS (i.e. faculty, pastor, School Board Members and PTO) to identify fundraising goals for the year. It would be at this meeting that a joint effort would be decided.

Development:

- It was recommended that the Board get started on the “Back to School Breakfast”. A date needs to be chosen and planning should begin immediately. Marla De Frank and Kathy Pillion volunteered to do some initial decision-making regarding the Breakfast and will ask the entire Board to assist.

- What’s Next for Development? MaKathy Donley suggested that we hold Alumni Appeals to solicit monies for development. Mrs. Fish also suggested an “Alumni of the Year” award. She recommended that we take the pictures of the winners and hang them on a wall at GSS to serve as role models for the students.

Communications:

- Donna Hergenroeder recommended that that the school website be redesigned and updated on a regular basis. She stated that perhaps the new Computer person, Debra Shultz might be able to do this. She also recommended that we put the Back to School Handbook on the website.

- Lisa Wolfe provided feedback regarding pick up/drop off and how it has affected our school community. She and other parents feel that previously when parents were able to park and drop off/pick up their children at the beginning/end of the day, it was a time to talk and get to know each other at Good Shepherd. Now, we have lost that sense of community and connection with one another since parents are no longer able to park for drop off/pick up. This was also a time to inform new and existing parents of volunteer opportunities. She recommends that the Administration take a look at this process and see if there is a way to go back to this sense of community without putting our children in harms way.

Building & Grounds: Joe O’Neil had nothing to report.

Frequency of School Board Meetings: This will be determined at the next meeting scheduled for August 4th at 6:30 PM.

PTO Update: Kathy Pillion had nothing to report.

Old Business: Derrick stated that there are still 4 projectors to hang for the teachers. To date, it is still undetermined as to where the money is coming from to hang the remaining projectors.

New Business: Marla De Frank stated that Kevin & Christine O'Brien have created a foundation in memory of Catie O'Brien. She asked that GS have a dress down in support of this foundation. Sean recommended that Marla coordinate this with the O'Brien's and GSS Student Counsel.

Lastly, Father Helwig and the entire Board thanked both Joe Krzywicki and Lisa Wolfe for their service and commitment while on the Board. We appreciate all their time and efforts in making GSS a better school. Joe and Lisa will both be greatly missed.

Adjournment: The meeting adjourned at 8:50 PM.

The next School Board Meeting is scheduled for August 4, 2009 at 6:30 PM in the Library at Good Shepherd School.

Respectfully Submitted By,

Janine Di Caprio